

TRIAL & DISTRICT PUBLIC LIBRARY

Minutes Regular Open Meeting

1505 Bay Avenue, Trail, B.C.
Wednesday, February 16th, 2022

PRESENT: Jeff Jones - Chair
Joanne Beetstra - Vice Chair (Warfield representative)
Gilbert Champagne – Treasurer
Colleen Jones – Council Representative
Mark Wilson
Rosalie Howard
Lorne Swayze
Samantha Murphy – Library Director

REGRETS: Maureen Weddell
Jackie Patridge (Warfield Representative)

CALL TO ORDER

Regular Meeting called to order at 3:01 pm by Jeff Jones (Chair)

ACKNOWLEDGEMENT OF VISITORS

N/A

ADOPTION OF AGENDA

Moved by M. Wilson, seconded by G. Champagne to adopt the February Regular Open Meeting Agenda as circulated with the addition of “Governance Documents – Draft for Discussion” under COMMITTEE REPORTS. Carried

ADOPTION OF MINUTES

Moved by L. Swayze, seconded by C. Jones to adopt the minutes of the January 19th, 2022 Regular Open Meeting as circulated. Carried

ELECTIONS

Officers of the Board

Under the direction of S. Murphy, the following officers of the Board were elected:

- **Chair:** Jeff Jones (nominated by G. Champagne/J. Beetstra)
- **Vice Chair** Joanne Beetstra (nominated by G. Champagne/J. Jones)
- **Treasurer** Gilbert Champagne (nominated by C. Jones/M. Wilson)
- **Secretary** Maureen Weddell (nominated by J. Beetstra/J. Jones)

Committees

Moved by G. Champagne, seconded by M. Wilson to approve Board Committee Memberships as presented. Carried

Finance Committee:

- G. Champagne
- R. Howard
- J. Patridge

Governance Committee:

- L. Swayze
- M. Wilson
- J. Beetstra

Personnel & Bargaining Committee:

- C. Jones
- J. Jones
- M. Weddell

Kootenay Library Federation Representative

- J. Beetstra
- M. Weddell (alternate)

Seniors Advisory Committee Representative

- R. Howard

Indigenous & Evolving Italian Heritage Committee Representative

- M. Wilson

LIBRARY DIRECTOR'S UPDATES AND REPORTS

Director's Report

- S. Murphy noted that after a slow start, in-person and programming attendance numbers have rebounded substantially. The Library is collaborating with community partners (Museum, Age Friendly Coordinator, Better At Home) to provide a variety of community programs/events.
- C. Jones gave positive review of recent Respect & Connect event, noting that supportive housing was identified as the most critical element in helping individuals to address addiction issues. C. Jones further proposed that Board members participate in the upcoming "Coldest Night of the Year" walk, possibly forming a team. Interested trustees asked to email their interest to C. Jones.
- Role of Anchors (Nelson) and Redun (Trail) reviewed relative to managing and maintaining sharps disposal units in the city as well as offering support and advice to staff.

G. Champagne moved, seconded by L. Swayze to receive Library Director's report as presented. Carried.

Quarterly Report Update

- Still awaiting financial data from City before final Quarter report for 2021 can be completed but should be able to wrap up shortly

Accessibility Act

- Legislation stipulating removal and/or prevention of barriers to access and inclusion for disabled persons likely will pass in April, 2022 and compliance with standards is expected by September, 2022. RFC will require assessment for physical accessibility but as definitions of disability and barriers are very broad in the Act, there will be other implications.

Vaccinations

- pros and cons of requiring proof of vaccination as a hiring requirement for Library staff discussed. Consensus is that we need to adhere to guidance/directives of public bodies, specifically Public Health and WorkSafe BC. As there is no directive from these bodies, Board is in agreement that Library should not make proof of vaccination a hiring requirement at this time.

CORRESPONDENCE

Letter from L. Thorburn thanking the Board for gift was received by J. Jones

BUDGET 2022

Unable to complete Financial Statement for January, 2022 has required information not received until today. Response to budget proposal submitted to Council in January not expected until March or April.

Board agreed to put the January Financial Statement on the March, 2022 Agenda

INDIGENOUS AND EVOLVING ITALIAN HERITAGE PROJECT

M. Wilson has touched base with W. Mott and will liaise with E. Morrissey regarding potential interviewees for the Italian Heritage Project.

TRUSTEE ORIENTATION AND DEVELOPMENT

No up-dates

STRATEGIC PLANNING UPDATE

Strategic Plan is in its last year but implementation of some aspects have been delayed due to pandemic disruptions.

Board agreed to table further discussion to March meeting

COMMITTEES

Finance

- no update beyond what was discussed previously

Personnel and Bargaining

- plan for Director's Performance Review TBA

Governance

- as draft documents not received until today, Board agreed to look them over and provide feedback to J. Beetstra by the end of February. Amended documents will be on March agenda for Board approval.

Kootenay Library Federation

- deferred to Closed Meeting

CLOSED MEETING

The Board moved into a Closed Meeting at 1604 and resumed the Open Meeting at 1610

ADJOURNMENT

M. Wilson moved adjourn Regular Open Meeting. Meeting adjourned at 1611