

**Trail and District Public Library
Meeting Minutes
Wednesday, September 21, 2022
Trail Library Meeting Room**

In Attendance: Jeff Jones - Chair
Maureen Weddell - Secretary
Colleen Jones
Mark Wilson
Jackie Patridge
Lorne Swayze
Samantha Murphy- Library Director

Regrets: Joanne Beestra
Gilbert Champagne
Janet Bodnarchuk

Call to Order: 3:10 PM

1. Adopt Agenda As Circulated

Motion: 1. M. Wilson 2. M. Weddell **Carried**

2. Approve Minutes of June 15, 2022 As Circulated

Motion: 1. M. Wilson 2. L. Swayze **Carried**

3. Library Director Report and Updates

Highlights :

- One-Time COVID funding allocations - all fall within the funding guidelines. More detailed report will be given at October Meeting.
- Riverfront Centre Emergency Process Plan being developed
- Storage space – additional storage place will be created in the alcove beside the building
- E-Book Collection is being expanded
- Staff Professional Development – first face-to-face and whole staff activity went well
- Funds directed to ABCPLD Advocacy
 - Future advocacy support should come to board for approval
- S. Murphy will be attending a meeting in October for direction on required Accessibility report

Motion to receive Directors report and updates:

1. Mark Wilson 2. Jackie Patridge **Carried**

4. Correspondence N/A

5. UBCM Discussions- Colleen Jones

- Summary of meeting with Minister at UBCM
- Highlighted value of Public Libraries
- Lobbying for additional funding that recognizes the expanded presence of the library in the City. It is advised that we send reports and information to the Ministry on regular basis.
- Reported on work done in Trail in partnership with community groups

6. Accessibility Act - Sam Murphy

Update on Directive regarding forming a committee to look at accessibility within the Library – Report will be completed after Sam attends an October meeting detailing requirements of the Act and also the report.

7. Indigenous and Evolving Italian Heritage Project - Mark Wilson

Jeff Jones and Joanne Beestra will be working on a statement of welcome and inclusiveness for Library website

Interviews with folks from Italian community ongoing

8. Trustee Orientation and Development

Two new trustees Janet Bodnarchuk and Katherine? will be going through the orientation process with Joanne Beestra and Sam Murphy

Committee Reports

A. Finance

Grant Thornton fee went up substantially from previous years, and was delayed by months. Director is questioning invoice before paying.

Repayment of funds to City of Trail

Financial reports for July and August 2022

Motion to receive reports: 1. Mark Wilson 2. Jackie Patridge **Carried**

B. Governance: Board self evaluation deferred to October Meeting

C. KFL Fall meeting in Creston, Sam Murphy will attend

D. Personnel - Board approves, in principle up to \$100 per employee as a wellness bonus. Employee must present receipt for fitness class or other similar activity

Adjournment : 4:15 PM **Motion:** Mark Wilson