

**Trail and District Public Library Board
Meeting Minutes
Wednesday June 15, 2022
Trail Library Meeting Room**

In Attendance: Jeff Jones - Chair
Joanne Beestra - Vice Chair
Gilbert Champagne - Treasurer
Maureen Weddell - Secretary
Colleen Jones
Mark Wilson
Samantha Murphy - Library Director

Regrets: Lorne Swayze
Jackie Patridge

1. Call to Order: 3:07 PM

2. Acknowledgement of Visitors N/A

3. Adoption of Agenda as presented

Motion: 1. Colleen Jones 2. Joanne Beestra **Carried**

4. Adoption of Minutes from May 18, 2022 regular meeting

Motion: 1. Gilbert Champagne 2. Joanne Beestra **Carried**

5. Library Director's report - Sam Murphy

Highlights -

- Good Registration for Summer Reading Club
- Friends of the Library donated towards Telescope and Children's Language Books
- Great Circulation Numbers - broke records

Motion to receive Director's report

1. Joanne Beestra 2. Maureen Weddell **Carried**

6. Correspondence

- Letter from Chair acknowledging the resignation of Rosalie Howard
- Letter from Chair to Mayor Pasin regarding advocacy for libraries at UBCM

Motion to receive correspondence: 1. Gilbert Champagne 2. Mark Wilson **Carried**

7. Indigenous and Evolving Italian Heritage Project - Mark Wilson

Making our way through many of the Italian residents through the interviews

8. Trustee Orientation and Development - Joanne Beestra

Review of responses from Board members regarding Board self Evaluation

- **Add question for next meeting:**

What does the Board do to support and assist the Director and the Board?

- Additional comments:

As a Board do we acknowledge our outcomes to the broader community outside of council?

- Regarding Board recruitment- example from Surrey Library - Information for prospective Library Trustees.

Motion: To add to our website information for prospective trustees

Jeff Jones and Joanne Beestra will assist with wording

1. Gilbert Champagne 2. Mark Wilson

Carried

9. Strategic Planning Review - Sam Murphy

Sam met with staff and developed goals to meet strategic plan

Great work to have staff understand the goals

10. Cellular Telephone for Director

Motion: The Board authorizes the purchase of a cellular telephone and service plan

for use by the Library Director to conduct Library business and further amend

the policy to reflect that a cellular telephone and service plan for this purpose be included in the annual technology budget

1. Mark Wilson

2. Maureen Weddell

Carried

11. Land Acknowledgement - Mark Wilson

Motion : To start meetings with an indigenous acknowledgement

1. Mark Wilson

2. N/A

Not Carried

After much discussion a new motion was put forward:

Motion : To Adopt a statement of welcome and inclusivity for our website

1. Mark Wilson

2. Joanne Beestra

Carried

12. Committee Reports

A. Finance

- Provincial funding not in yet
- Covid grant for a larger project

Motion: to receive the financial summary for May 2022

1. Maureen Weddell 2. Mark Wilson

Carried

B. Governance - Joanne Beestra

Presented status of where we are in the policy development and review

process

C. KLF - KLF also received the Covid Relief and Recovery Grant

D. Personnel

Move to Closed Meeting 4:37 PM

Return to Regular Meeting 4:45 PM

13. Adjournment 4:47 PM

Motion: Mark Wilson